

Instructions to candidates regarding Reverification of valued answer scripts and supply of Xerox copies:

1. The candidates who want to apply for reverification of answer scripts have to apply in the prescribed format for the subjects, I language, II Language, III Language, Mathematics and General Science only.
2. Application format is kept in the website www.bseap.org
3. The prescribed fee for each subject is Rs.1000/-
4. The Xerox copy of the valued answer script will be sent to the candidate after re-verification.
5. The filled in applications have to be submitted in the counters opened for the purpose in the respective DEO's offices only. No applications shall be entertained which will directly sent to this office by post.
6. The applications for Re-verification will be accepted upto 06-06-2012.
7. The candidate has to forward the application through the head master of the school concerned duly getting the photo attested which is affixed on it.
8. Candidates who applied for reverificaion of marks need not apply for recounting of marks.
9. One Self addressed envelope of 12 X 9 ½ (book size) without stamps and another cover of 10 X 4 ½ with the address of the head master concerned.
10. The candidate has to enclose the Xerox copy of the hall ticket and dummy marks memo otherwise the application will not be accepted.
11. The prescribed fee has to be remitted through challan into the following head of account.
 - 0202 - Education,sports,Arts and culture
 - 01 - General Education
 - 102 - Secondary Education
 - 06 - Director of Govt.Examinations
 - 800 - User Charges
12. Fee paid by way of Demand drafts and bankers cheques will not be accepted under any circumstances.
13. The appeal for undervaluation shall not be considered under any circumstances.
14. The provision of reverification includes the following.
 - a) Re totaling.
 - b) Whether marks for all answers are posted or not.
 - c) Unvalued answers.
15. The Challans have to be paid by the individual candidates only and no group challans will be accepted.
16. Application for **recounting** will be accepted in the O/o Director of Government Examinations only.
17. There is no re-verification facility for **social studies**.

PROFORMA - V

FOR MEMBERS

DISTRICT :

Re-verification report of the members

NAME OF THE MEMBER _____

1. SUBJECT _____ 2. SUBJECT CODE _____

MARKS AWARDED IN CASE OF VARIATION

<u>Q.No.</u>	<u>Marks awarded</u>	<u>Possible Reasons for awarding marks</u>
Total		

Note : Wherever marks awarded please offer your specific remarks

- 1. Answer not valued
- 2. Marks awarded not carried to OMR Part-II
- 3. Marks awarded in Part-B not added to total marks
- 4. Wrong shading in Part-III
- 5. Wrong totalling in Part-II
- 6. Whether No. of additional sheets tallied : Yes/No

Total Marks added or reduced in figures :

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In words :

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Signature of Re-verification committee Member :

Roll Number

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To be entered after the re-verification.

NOTE: (1) The Committee Members shall not award marks/make correction on the answer script/OMR Part-II under any circumstances.
(2) The marks awarded to unvalued answers will be shown in re-verification report and should not posted in original script directly.

PROFORMA- IV

DAY-WISE CONSOLIDATED STATEMENT OF RE-VERIFIED ANSWER SCRIPTS

DISTRICT :

SSC Public Examinations - March, 2012

PAPER CODE :

Sl. No.	Roll No.	Subject Code	Marks as per DGE's Office Records.	Marks before re-verification as per script	Marks after re-verification as per script	Remarks

Signature of the 1st member with Date

Signature of the 2nd member with Date

Signature of the Senior member with Date

PROFORMA - VII

STATEMENT TO BE SUBMITTED ALONG WITH ANSWER SCRIPTS TO D.G.E (CHANGE CASES)

DISTRICT :

SSC Public Examinations- March, 2012

Day-wise Statement showing the **CHANGE CASES** Roll Numbers with marks after re-verification of the valued answer scripts to be handover the same to the DGE., A.P., Hyd., along with original answer scripts, Xerox copy and statements of the committee members.
(to be filled by the members)

Name of the Camp :

Sl. No.	Roll No.	Paper Code	Marks as per Office records	Marks before re-verification as per script	Marks after re-verification as per script	Variation of marks in figure / words	Remarks

- Note :* (1) Every original answer script should be returned along with Part-I of OMR sheet, Xerox copy of the script, Reports of the committee members.
(2) Scripts should be arranged in the order of the batch wise indent.
(3) A copy of this statement should be retained with the ACGE.

Signature of Member: 1.

Signature of the ACGE:

2.

Signature of the DEO :

Signature of the Sr. Member:

PROFORMA - VIII

STATEMENT TO BE SUBMITTED ALONG WITH ANSWER SCRIPTS TO D.G.E. (NO CHANGE CASES)

OFFICE OF THE DISTRICT EDUCATIONAL OFFICER, DISTRICT :

SSC Public Examinations March,2012

Day-wise Statement showing the NO CHANGE CASE Roll Numbers with marks after re-verification of the valued answer scripts to be handover the same to the DGE., A.P., Hyd., along with original answer scripts, Xerox copy & statements of the committee members

Name of the Camp :

Sl. No.	Roll No.	Paper Code	Marks as per T-SHEET	Marks before re-verification as per script	Marks after re-verification as per script	Remarks

Note : (1) Every original answer script should be returned with Part-I of OMR sheet, Xerox copy of the script, Reports of the committee members.

(2) Scripts should be arranged in the order of the batch wise indent.

(3) A copy of this statement should be retained with the ACGE.

Signature of Member: 1.

Signature of the ACGE:

2.

Signature of the DEO :

Signature of the Sr. Member: